



# adult training

## in Communication

December '06

ISSUE 6

### Wrapping up the year - 2006

This year we have seen the start of many new things nationally in training, for example, the use of the Self-Evaluation Tool, The National Report, Adult Training in Communication, the CCC Database, and the start of the module reviews. The Adult Training Team and the National volunteers have enjoyed working with districts, counties, areas and regions, as we've been out-and-about to your meetings to deliver updates, training, and workshops. We have enjoyed meeting many of the same faces as well as the new, so thank you for your invitations and we look forward to more in the New Year.



### The Adult Training Office

A team available to support you:

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Area of work: The Adult Training Scheme

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Area of work: OCN, British Red Cross courses, Gilwell courses

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Area of work: National Moderation Panel, Workbooks, and Videos

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Area of work: First Aid and e learning

### Unexpected gifts . . .

An updated copy of the e-learning disks – Modules 1, 3, 4 & 12 – has just been sent to CTMs, ATMs & RTMs (so don't expect them before Christmas!) as well as the new e learning for Module 5 *Fundamental Values of Scouting*. In Issue 3 we mentioned that learners were experiencing difficulties when running e learning from their PCs and gave a few reasons as to why this was the case. Since then we have been working to find a solution to the main problem, which is the security settings on Macromedia Flashplayer versions 8 & 9. A file has now been created and put onto the e learning disks so that the security settings will automatically be updated. We encourage CTMs, ATMs and RTMs to use and distribute these updated disks to help minimise the disruption to learners gaining their training. All copies sold through the Information Centre are the updated disks. If problems are still experienced or if you would like further information, please contact Claire Welch. We have plenty of copies of the previous version so if you feel these could be of use to you then let Claire know and she will send some on to you.

### Gilwell Courses

A list of the courses being run in 2007 at Gilwell Park has been sent to CTMs/ATMs & RTMs. All of the information is available from the Learners pages on [www.scutbase.org.uk](http://www.scutbase.org.uk) If you require further information please contact Brigitte Hurlock

### Appointments Process

As you may have heard, we have been reviewing the way in which adults join Scouting and as a result we will be moving to a new appointment process in 2007/8. This will be trialled in a number of Counties/Areas from the beginning of next year and is planned to be rolled out from September onwards. For more information on the process itself please refer to the latest edition of *Scouting*.



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The main change in terms of training will be the introduction of Module 37, which will be compulsory for members of the new Appointment Advisory Committees. This training will be part of the Adult Training Scheme and below are details of the aim and objectives for this training. The following delivery methods will be available: one to one, small group, course, DVD.

**Aim**

To enable an adult to participate fully as a member of the Appointment Advisory Committee.

**Objectives:**

1. Describe the structure of the Appointment Advisory Committee.
2. Describe the responsibilities of the Appointment Advisory Committee.
3. Describe the appointment process.
4. Plan and carry out effective appointment interviews.
5. Describe the key items that should be checked to ensure that an individual is fit and proper to hold an appointment in Scouting.
6. Discuss factors that are important in making sound decisions.
7. List the records that should be kept by the Appointment Advisory Committee.
8. List sources of support and information (both human and material) for members of the Appointment Advisory Committee.

We will keep you informed of the progress of the trial and give you more details about the training module over the next couple of months.

**Module Completion Form**

The Module Completion Form has been updated to include 'Validation Date' and 'Membership Number'. This will make the processing of these forms easier for the Records Department at Gilwell Park. The form can be downloaded from the training pages on [www.scoutbase.org.uk](http://www.scoutbase.org.uk)

Did you know...

14,000 Module Completion Certificates were given in 2006!

combined training provision for the residential opportunity for Modules 16,17,18 and 19 being put on twice next year (April/May 2007 and Sept/Oct 2007) recognising that if it takes off we might have to agree on further joint dates! This arrangement will enable better use of limited resources (time, trainers, venues etc).

If any other learners from around the UK would like to apply, the application details are in our County's training bulletin (Issue 6), which can be located on the following address:

<http://www.coventryscouts.org.uk/Adulttrainingbulletins.htm>

**Resources****New:**

- Module 5 *The Fundamental Values of Scouting* e learning

**Still to come:**

- Module 21 *Growing the Movement (Managers)* Workbook. This workbook is currently being edited but a due date has not yet been issued
- Module 11 *Administration (Section Leaders)* workbook is still planned to be written, however we have held back this resource to include additional information on the Membership Services Database and its impact on administration.
- Module 22 *Section Support* is being written as a workbook and is at the editing stage. A due date has not yet been issued.

**. . . And Finally**

As you review this year and celebrate some of your successes with mince pies and mulled wine, remember to let us know the practises you have found to be working well. Thank you to all of you who have contributed to *Adult Training in Communication* this year. This newsletter was designed to be a tool to be used by you, so with your support may it continue to be a success in the New Year.

**Something to share . . .*****Brining training together in the Region***

County Training Manager for the City of Coventry Mike Pitham shares with us how training can be offered as a region.

'Coventry, Birmingham, Solihull and Warwickshire County Training Managers have been working together to create a 'Joined up training programme' which is advertised throughout the region. We are specifically proud of the

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